

**METROPOLITAN COUNCIL**  
390 North Robert Street, St. Paul, Minnesota 55101

**REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**  
Monday, November 7, 2011

Committee Members Present: **Gary Cunningham, Chair; Jon Commers, Vice-Chair; Steven T. Chávez, Steven Elkins, Jennifer Munt, Sandra Rummel**

**CALL TO ORDER**

A quorum being present, Chair Cunningham called the regular meeting of the Council's Community Development Committee to order at 4:35 p.m. on Monday, November 7, 2011.

**APPROVAL OF AGENDA AND MINUTES**

It was moved by Chavez seconded by Elkins, to approve the agenda. **The motion carried.**

It was moved by Elkins, seconded by Chávez to approve the minutes of the October 3, 2011 regular meeting of the Community Development Committee. **The motion carried.**

**INFORMATION**

Introduction of iPad usage at Community Development meetings  
Robbin Schmitt, Management Committee recording secretary provided the Community Development Committee an overview of using iPads during meetings instead of paper meeting materials.

Explanation of the addition of a consent list on CDC agendas  
Guy Peterson, Community Development Director explained the addition of a consent list on CDC agendas and the reasons for items eligible for consent.

**BUSINESS**

**2011-296** City of Anoka Comprehensive Plan Amendment, Review No. 20444-5 (Freya Thamman 651 602-1750)  
Planning Analyst Freya Thamman presented the staff report and proposed actions to the Community Development Committee.

Elkins moved, seconded by Rummel that the Metropolitan Council Allow the City of Anoka to put its 2011 System Statement Response CPA into effect.  
The committee had no questions. **The motion carried.**

**2011-297** City of Greenfield Comprehensive Plan Update, Review No. 20590-1, Tier II Comprehensive Sewer Plan (Freya Thamman 651 602-1750)

Planning Analyst Freya Thamman presented the staff report and proposed actions to the Community Development Committee.

Elkins moved, seconded by Chávez that the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

1. Authorize the City of Greenfield to put its 2030 Comprehensive Plan Update into effect;
2. Adopt the revised forecasts as detailed in Table 2 of the attached Review Record.

3. Advise the City to implement advisory comments in the Review Record for parks, transportation, surface water management, land use, housing and subsurface sewage treatment systems (SSTS).
4. Approve the City of Greenfield's Tier II Comprehensive Sewer Plan.

The committee asked Ms. Thamman to clarify the changes required in Greenfield's Comprehensive Plan Update and assure those changes will be fulfilled. Ms. Hanson explained the city's option to move ahead and amend and update the plan at the same time. Committee members were concerned this would set a precedent. Ms. Hanson gave examples of other plans that were adopted and amended before and after approval. **The motion carried.**

**2011-298 SW** City of Savage Comprehensive Plan Amendment Village Commons Mixed Use Project, Review No. 20473-2

Senior Planner Tom Caswell presented the staff report and proposed actions to the Community Development Committee.

Rummel moved, seconded by Munt that the Metropolitan Council adopt the attached Advisory Comments and Review Record, and the following:

1. Adopt the attached review record and allow the City of Savage to put the Village Commons Mixed Use Project comprehensive plan amendment (CPA) into effect;
2. Find that the proposed CPA does not change the City's forecasts.

Mr. Caswell explained that the City received a \$300,000 grant from the LCA, Local Housing Incentives Account for construction of 66 affordable housing units. This development contains 66 affordable rental apartments and townhomes, as well as 36 for sale units. The residential density planned for this development is 13 units per acre, and adequate highway and wastewater services exist to accommodate this proposal. **The motion carried.**

**2011-299 SW** Reimbursement Consideration Request for Phase 2 Restoration of Como Regional Park Lily Pond, City of St. Paul (Arne Stefferud 651 602-1360)

Planning Analyst Arne Stefferud presented the staff report and proposed actions to the Community Development Committee.

Commerz moved, seconded by Rummel that the Metropolitan Council consider reimbursing the City of St. Paul in future regional parks capital improvement programs up to \$50,000 for City funding to finance Phase 2 of the Lily Pond restoration at Como Regional Park. However, the Council does not under any circumstances represent or guarantee that reimbursement will be granted, and expenditure of local funds never entitles a park agency to reimbursement. The Committee had no questions. **The motion carried.**

**2011-300 SW** Expand scope and duration of Grant SG-2010-078, Minneapolis Parks & Recreation Board

Planning Analyst Arne Stefferud presented the staff report and proposed actions to the Community Development Committee.

Munt moved, seconded by Commers that the Metropolitan Council authorize the following underlined amendments to Grant SG-2010-078:

**Section 1.3 Expiration date:** March 31, 2014, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

**Section 2. Grantees Duties or Grant Project:**

Up to \$498,000 of Grant SG-2010-078 may be used at Minneapolis Chain of Lakes Regional Park, to implement Brownie Lake Master Plan which includes development of up to one mile of trail and a pedestrian bridge. Plan includes such related items as lighting, signage, plantings, boating and fishing facilities, an archery area, steps and railings, power, slope stabilization, drainage structures, regulatory requirements, engineering, public process, project management, and investigations. Up to \$102,000 of Grant SG-2010-078 may be used for design and engineering costs to match a \$510,000 Federal Transportation Enhancement Act grant (#TE 09-15) to rehabilitate and widen 1,600 lineal feet of trail along Cedar Lake Parkway.

**Section 8. Authorized Representative**

The Grantee's Authorized Representative is:

Name: Deborah Bartels

Mailing Address: Minneapolis Parks & Recreation Board  
2117 West River Road  
Minneapolis, MN 55411

Phone: (612) 230-6438

Email: [dbartels@minneapolisparcs.org](mailto:dbartels@minneapolisparcs.org)

The Committee asked for the location of Brownie Lake as part of the Minneapolis Chain of Lakes Regional Park. Staff noted that Brownie Lake is northwest of Cedar Lake and due west of Cedar Lake Parkway. **The motion carried.**

**2011-301 SW** Authorization to Negotiate and Execute HUD Sustainable Communities Regional Planning Grant Sub-Recipient Agreement with Nexus Community Partners

Susan Hoyt, Community Engagement and Outreach Project Manager for the Sustainable Regional Planning Grant, presented the staff report and proposed actions to the Community Development Committee.

Munt moved, seconded by Chávez that the Metropolitan Council Authorize the Regional Administrator to negotiate and execute a Sub-recipient Agreement with Nexus Community Partners on behalf of the Community Engagement Team for community engagement activities as a consortium partner in the Corridors of Opportunity - Sustainable Communities Regional Planning Grant (SCRPG), totaling \$ 778,871.44 of which \$720,000 is for engagement grants, \$26,046.44 for engagement education/programs and \$32,825 for

administration of engagement funds.

Ms. Hoyt explained that Nexus Community Partners, one of three Community Engagement Team members in the Corridors of Opportunity, was proposed as the Sub-recipient of HUD Sustainable Community Funds for the Community Engagement Project. Nexus is qualified for this work because it has a record of awarding and managing grants to community organizations. Councilmember Chávez asked how the Metropolitan Council would be assured that there was a funding agreement between Nexus and the grantee. Ms. Hoyt explained that a sub-grantee agreement with a workplan and budget would need to be submitted on a grant-by-grant basis before Nexus had the funds to provide the grantee. Councilmember Rummel asked how grantees would be monitored for their work. Ms. Hoyt explained that there were formal reports required midway and in the end of the grant period. She also explained that the Community Engagement Team planned to get the grantees together to share their work, to support individual grantees that may need special assistance and to connect grantees to planners and project office staff along the corridors. Councilmember Munt asked what would happen if the grantee began to use the funds for stopping a transitway project. Ms. Hoyt explained that the grants did not allow funds to go to projects around stopping transitway work. Chair Cunningham expressed support for this new approach to engaging underrepresented communities in planning. **The motion carried.**

**2011-302** Revision to Livable Communities Act Grant Amendment Guidelines  
Livable Communities Manager Paul Burns Presented the report to the committee.  
Chávez moved, seconded by Elkins that the Metropolitan Council approve the attached ***Livable Communities Act Grant Amendment Process*** for amendments to Livable Communities Act grant agreements.

Mr. Burns pointed out an error on page 4 of the report “by 20% or more” should have been stricken.

One committee members commented the attached annotated draft copy was very helpful.

**The motion carried.**

## **INFORMATION**

Minneapolis/Saint Paul Business Plan

Council member Jon Commers presented a PowerPoint presentation to the committee regarding a Minneapolis /Saint Paul business plan indicating key economic imperatives, critical systems, Industry clusters in the region, alignment and coordination of agencies, investments; venture & per capital.

## **ADJOURNMENT**

The next regularly scheduled CDC meeting will be held on November 21, 2011 at 4:00 p.m. in the Council Chambers.

Business completed Chair Cunningham adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Michele Wenner  
Recording Secretary