

**C** Community Development Committee  
Meeting date: September 19, 2011

**ADVISORY INFORMATION**

**Date:** September 13, 2011  
**Subject:** Amend scope of three Anoka County regional park grants SG-2010-027, 028 and 073, Anoka County  
**District(s), Member(s):** Metropolitan Council Districts 2, Lona Schreiber and 9, Edward Reynoso  
**Policy/Legal Reference:** MN Statute 473.315  
**Staff Prepared/Presented:** Arne Stefferud, Planning Analyst-Parks (651-602-1360)  
**Division/Department:** Community Development Division, Parks

**Proposed Action**

That the Metropolitan Council:

1. Authorize an amendment to grant SG-2010-027 which amends the scope of the grant to include the following statements in the Development Project portion of the grant agreement:

"Up to \$25,000 of the remaining balance in the grant may be used to supplement the development project financed in Grant SG-2010-029 at Coon Rapids Dam Regional Park.

Up to \$75,000 of the remaining balance in the grant may be used at Lake George Regional Park for reconstruction of the beach retaining wall."

2. Authorize an amendment to grant SG-2010-028 which amends the scope of the grant to include the following underlined language in the Development Project portion of the grant agreement:

"At Lake George Regional Park, demolish existing restroom building, and construct a new accessible restroom building, landscape restoration, utilities, site furnishings, signage, plus design, engineering and reconstruction of the beach retaining wall, fees and contingencies.

3. Authorize an amendment to grant SG-2010-073 which amends the scope of the grant to include the following underlined language in section 2 (Grantee Duties or Grant Project) of the grant agreement:

"At Martin-Island-Linwood Lakes Regional Park, redevelop the existing public boat access to Martin Lake, including paving the parking lot, reconstructing the boat ramp and installing a courtesy dock. Up to \$20,000 may be used to supplement a \$400,000 Fiscal Year 2012 Parks and Trails Legacy Fund grant for the design and construction of a boat launch at Mississippi West Regional Park.

## **Background**

Anoka County has left over funds in three grants. The County requests that the scope of the grant agreements be expanded to allow the left over funds to be used to finance portions of other capital improvements as follows.

- 1) Grant SG-2010-027: Allow up to \$25,000 in the grant to supplement a \$500,000 grant (SG-2010-029) for roadway and parking lot reconstruction at Coon Rapids Dam Regional Park; and allow up to \$75,000 to reconstruct a beach retaining wall at Lake George Regional Park.
- 2) Grant SG-2010-028: Allow the balance in the grant to reconstruct the beach retaining wall at Lake George Regional Park
- 3) Grant SG-2010-073: Allow up to \$20,000 to supplement a Fiscal Year 2012 Parks and Trails Legacy Fund grant of \$400,000 for the construction of a boat launch at Mississippi West Regional Park.

## **Rationale**

Section 6.06 of grants SG-2010-027 and 028 allows Anoka County to request a change in scope of the grants to utilize all the funds in the grants. The Metropolitan Council considers the County's request and should give full regard to legislative determinations concerning development funding and to the general position that the total grant award should ultimately be made available to Anoka County for development.

Grant SG-2010-073 is financed with Parks and Trails Legacy Fund appropriations. A change in scope of that grant may occur as long as the grant finances the support of a regionally significant park or trail in accordance with the requirements of the appropriation. That means that capital or non-capital expenses for a regionally significant park or trail are grant eligible. The requested change is consistent with this requirement.

## **Funding**

Grants SG-2010-027 and 028 are financed with 2010 State bonds and Metropolitan Council bonds that total \$1,275,000. Grant SG-2010-073 of \$225,000 is financed from a Fiscal Year 2011 Parks and Trails Legacy Fund appropriation. No additional grant funding is being awarded—just a change in what the grant funds can be spent on.

## **Known Support / Opposition**

The Metropolitan Parks and Open Space Commission considered this matter at its September 13 meeting and unanimously approved the recommendation to approve the Park Acquisition Opportunity Fund grant.

**METROPOLITAN COUNCIL**  
**390 North Robert Street, St. Paul, MN 55101**  
**Phone (651) 602-1000 TDD (651) 291-0904**

**DATE:** September 1, 2011

**TO:** Metropolitan Parks and Open Space Commission

**FROM:** Arne Stefferud, Planning Analyst-Parks (651) 602-1360

**SUBJECT:** (2011-255) Amend scope of three Anoka County regional park grants SG-2010-027, 028 and 073, Anoka County

**INTRODUCTION**

Anoka County has left over funds in three grants. The County requests that the scope of the grant agreements be expanded to allow the left over funds to be used to finance portions of other capital improvements as follows.

- 1) Grant SG-2010-027: Allow up to \$25,000 in the grant to supplement a \$500,000 grant (SG-2010-029) for roadway and parking lot reconstruction at Coon Rapids Dam Regional Park; and allow up to \$75,000 to reconstruct a beach retaining wall at Lake George Regional Park.
- 2) Grant SG-2010-028: Allow the balance in the grant to reconstruct the beach retaining wall at Lake George Regional Park
- 3) Grant SG-2010-073: Allow up to \$20,000 to supplement a Fiscal Year 2012 Parks and Trails Legacy Fund grant of \$400,000 for the construction of a boat launch at Mississippi West Regional Park.

(See **Attachments 1, 2 and 3: Letters from Karen Blaska, Anoka County**)

The Metropolitan Council must consider and approve the proposed change in scope of these grants. This memorandum contains a review of this request under applicable terms of the grant agreements and recommends approving the change in scope of the grants.

**AUTHORITY TO REVIEW**

Minnesota Statute Section 473.315 authorizes the “Metropolitan Council with the advice of the Metropolitan Parks and Open Space Commission to make grants from any funds available to it for recreation open space purposes to any municipality, park district or county located wholly or partially within the metropolitan area to cover the cost, or any portion of the cost, of acquiring or developing regional recreation open space in accordance with the [*Regional Recreation Open Space*] Policy Plan”.

**ANALYSIS**

Grants SG-2010-027 and SG-2010-028

Grants SG-2010-027 and SG-2010-028 were awarded as part of Anoka County’s share of the 2010-11 regional parks capital improvement program that was financed with \$10.5 million of State bonds appropriated in 2010 and \$7 million of Metro Council bonds.

Grant SG-2010-027 (\$810,000) is being used at Rice Creek Regional Trail to reconstruct entrance roadway, parking lots, and connector trails; plus storm water drainage improvements, landscape restoration, site furnishings, and related signage.

Grant SG-2010-028 (\$465,000) is being used to replace a restroom building near the beach at Lake George Regional Park

In order to consider the request for a change in scope of grants SG-2010-027 and SG-2010-028 as described in the introduction of this memorandum, Section 6.06 of the grant agreements states:

**6.06 Changes in the Development Project.** If the Grantee [Anoka County], for any reason, determines that the Development Project or any portion of it should not be undertaken, or that there should be a change in the scope or costs of the Development Project or any portion of it, the Grantee shall submit to the Council's Regional Administrator a statement describing the situation and giving the reasons for the Grantee's determination. The Grantee may, simultaneously with the submission of the statement or within a reasonable time thereafter, recommend alternative projects, activities, uses, expenditures, or allocations of grant funds. ...

If the Regional Administrator determines that the Grantee's recommendations may not be immediately approved according to criteria established by the Council, the Grantee and the Council may execute a written amendment to this agreement only as provided in paragraph 6.07 of this article, following appropriate authorization by the Council and the Grantee.

... In determining whether to approve the Grantee's recommendations, the Council shall give full regard to legislative determinations concerning development funding and to the general position that the total grant award herein should ultimately be made available to the Grantee for development.

The proposed change in scope of grants SG-2010-027 and 2010-028 described in the introduction are consistent with the conditions of section 6.06 because;

1. Anoka County has notified the Council why a change should be made and proposed use of the funds in these grants in **Attachments 1 and 2**.
2. The use of a portion of Grants SG-2010-027 and 028 for the additional projects does not change Anoka County's share of the funded portion of the Metropolitan Council's 2010-11 Regional Parks CIP. Therefore the change in scope, "gives full regard to legislative determinations" of the Metropolitan Council, "and to the general position that the total grant award ... should ultimately be made available to the Grantee [Anoka County]".

### Grant SG-2010-073

Grant SG-2010-073 (\$225,000) was funded as part of Anoka County's share of the State Fiscal Year 2011 Parks and Trails Legacy Fund appropriation. It is being used to redevelop the existing boat access to Martin Lake in Martin-Island-Linwood Lake Regional Park.

The proposed use of up to \$20,000 in the grant to supplement a State Fiscal Year 2012 Parks and Trails Legacy Fund grant of \$400,000 for constructing a boat access to the Mississippi River in Mississippi West Regional Park is consistent with the constitutional requirement that Parks and Trails Legacy Funds be used to support parks and trails of regional and statewide significance.

### **CONCLUSIONS**

1. The proposed change in scope of grants SG-2010-027 and 028 to partially finance additional projects is consistent with the conditions in section 6.06 of the grant agreement.
2. The proposed change in scope of grant SG-2010-073 to partially finance an additional project is consistent with the constitutional requirements for the use of Parks and Trails Legacy Fund appropriations.

## **RECOMMENDATION**

That the Metropolitan Council:

4. Authorize an amendment to grant SG-2010-027 which amends the scope of the grant to include the following statements in the Development Project portion of the grant agreement:

“Up to \$25,000 of the remaining balance in the grant may be used to supplement the development project financed in Grant SG-2010-029 at Coon Rapids Dam Regional Park.

Up to \$75,000 of the remaining balance in the grant may be used at Lake George Regional Park for reconstruction of the beach retaining wall.”

5. Authorize an amendment to grant SG-2010-028 which amends the scope of the grant to include the following underlined language in the Development Project portion of the grant agreement:

“At Lake George Regional Park, demolish existing restroom building, and construct a new accessible restroom building, landscape restoration, utilities, site furnishings, signage, plus design, engineering and reconstruction of the beach retaining wall, fees and contingencies.

6. Authorize an amendment to grant SG-2010-073 which amends the scope of the grant to include the following underlined language in section 2 (Grantee Duties or Grant Project) of the grant agreement:

“At Martin-Island-Linwood Lakes Regional Park, redevelop the existing public boat access to Martin Lake, including paving the parking lot, reconstructing the boat ramp and installing a courtesy dock. Up to \$20,000 may be used to supplement a \$400,000 Fiscal Year 2012 Parks and Trails Legacy Fund grant for the design and construction of a boat launch at Mississippi West Regional Park.

**Attachment 1: Letter from Karen Blaska to Amend Scope of Grant SG-2010-027,  
Anoka County**



Anoka County Parks and Recreation

550 Bunker Lake Boulevard NW. Andover, MN 55304

August 22, 2011

Mr. Arne Stefferud  
Metropolitan Council  
390 Robert St. N.  
St. Paul, MN 55101

Re: Grant # SG-2010-027 – Expanded Scope of Work Request  
Rice Creek West Regional Trailhead Facility

Dear Arne:

As you are aware, Anoka County was appropriated \$1,815,000 in three 2010 Metropolitan Council Recreation Open Space Development grant agreements. The grant agreements are listed below for your reference.

Grant Number	Amount	Description
SG 2010-027	\$850,000	Rice Creek West Regional Trail – Roadway and Parking Lot Reconstruction
SG 2010-028	\$465,000	Lake George Regional Park – Construct New Restroom Building
SG 2010-029	\$500,000	Coon Rapids Dam Regional Park – Roadway and Parking Lot Reconstruction

As the above projects are winding down, the Anoka County Parks and Recreation Department is better able to evaluate the budgetary needs of the above grant projects. It is anticipated that grant SG 2010-027 will be under budget by approximately \$100,000 and SG 2010-029 will be over the appropriated amount by approximately \$25,000, due to a few design changes.

Through a separate letter, Anoka County is requesting to expand the scope of work for SG-2010-028 to include the design, engineering and reconstruction of a 400' retaining wall at the Lake George beach. Unfortunately, the amount remaining in grant SG 2010-028 will not be enough to complete the construction of the Lake George Beach wall.

Therefore, the Anoka County Parks and Recreation Department is requesting to expand the scope of work for SG 2010-027 to include approximately \$25,000 of work at the Coon Rapids Dam Regional Park, as part of the roadway and parking lot reconstruction project (SG 2010-029) and approximately \$75,000 of work on reconstruction of a retaining wall at Lake George Regional Park (SG 2010-028).

OPEN SPACES IN NEARBY PLACES

Phone: 763.757.3920

[www.anokacountyparks.com](http://www.anokacountyparks.com)

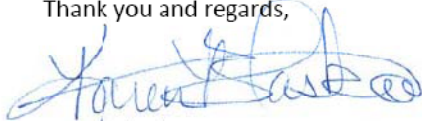
Fax: 763.755.0230

By expanding the scope of work for SG 2010-027, the investment the Metropolitan Council is making into the regional system will remain the same; only the amount invested at each of the grant projects will change. I am enclosing a map that shows the location of the grant projects in relation to one another.

The County feels that the request to amend this grant agreement is valid and should be granted to allow better utilization of Metropolitan Council funds based on actual project expenditures.

I look forward to hearing from you. If you have any questions, please feel free to contact me at 763-767-2865 or 612-845-8391, or via e-mail at [karen.blaska@co.anoka.mn.us](mailto:karen.blaska@co.anoka.mn.us).

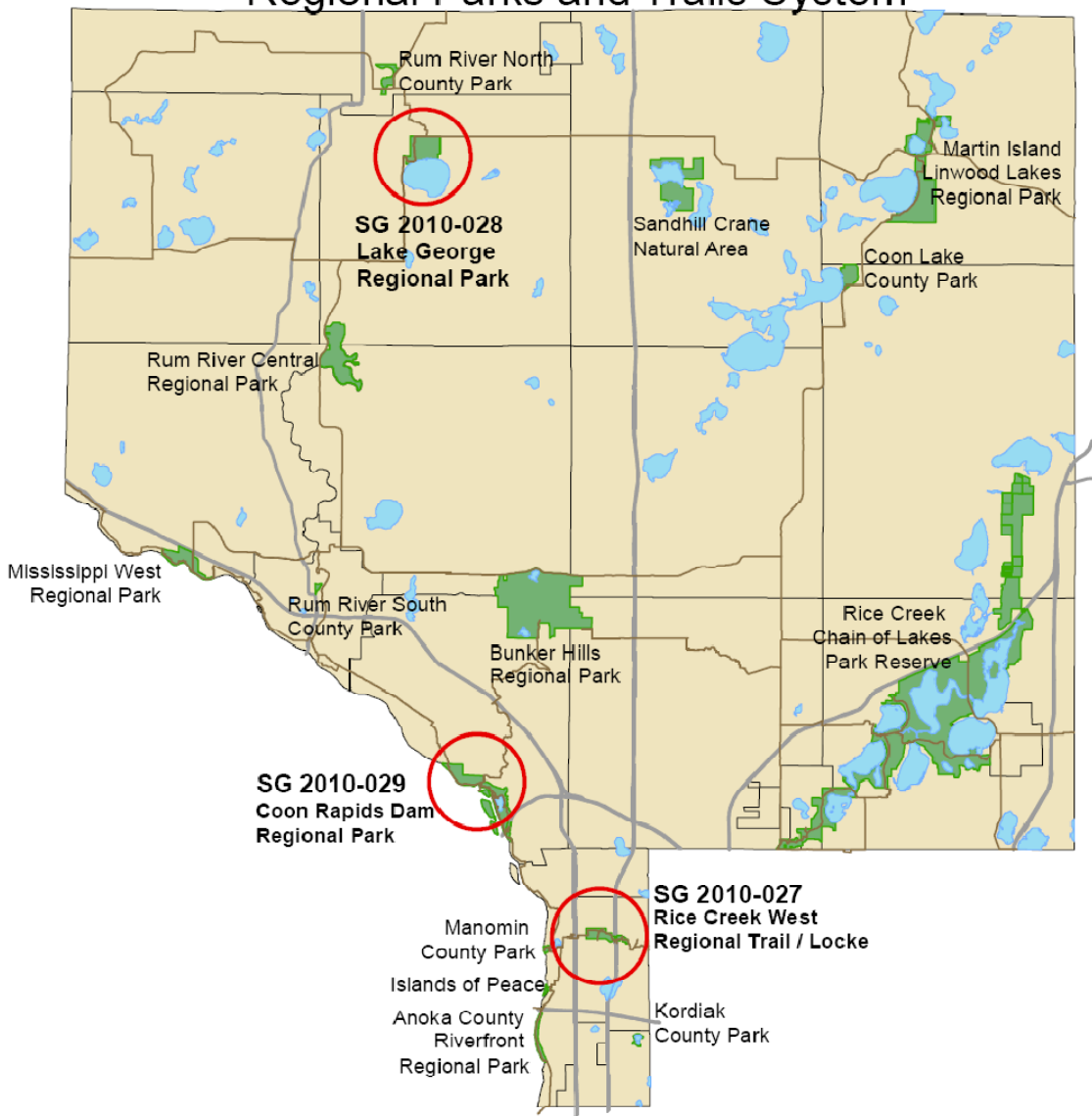
Thank you and regards,



Karen Blaska  
Park Planner

Enclosure(s)

# Anoka County Regional Parks and Trails System





**Attachment 2: Letter from Karen Blaska to Amend Scope of Grant SG-2010-028,  
Anoka County**



Anoka County Parks and Recreation

550 Bunker Lake Boulevard NW, Andover, MN 55304

August 22, 2011

Mr. Arne Stefferud  
Metropolitan Council  
390 Robert St. N.  
St. Paul, MN 55101

Re: Grant # SG-2010-028 – Expanded Scope of Work Request  
Lake George Regional Park

Dear Arne:

As you are aware, the Anoka County Parks and Recreation Department in the process of completing a new restroom building at Lake George Regional Park as part of SG-2010-028. The project is close to completion and is under budget.

As discussed previously, the above mentioned grant project is in close proximity to an existing 400' beach retaining wall that is failing. The retaining wall has deteriorated due to erosion, wave action and ice heaving to a point where portions of the wall have collapsed. While Anoka County has secured the wall to prevent further issues, the wall should be redesigned and reconstructed to withstand those elements.

Since this wall is in such close proximity to the existing grant project, Anoka County is requesting an expanded scope of work for grant agreement SG-2010-028 to include the design, engineering and part of the construction of a beach retaining wall at Lake George Regional Park. Unfortunately, the construction of the wall will surpass the remaining amount to be expended under this grant. Therefore, a separate request will be sent to request an expanded scope of work for a different grant (SG-2010-027) that will also be under budget.

I am enclosing a map that shows the location of the grant projects in relation to one another. Due to the close proximity, the County feels that the request to amend this grant agreement to expand the scope of work is valid and will enhance the overall aesthetics and safe use of the recreational amenities within Lake George Regional Park.

If you have any questions, please feel free to contact me at 763-767-2865 or 612-845-8391, or via e-mail at [karen.blaska@co.anoka.mn.us](mailto:karen.blaska@co.anoka.mn.us).

Thank you and regards,

A handwritten signature in blue ink, appearing to read "Karen Blaska".

Karen Blaska  
Park Planner

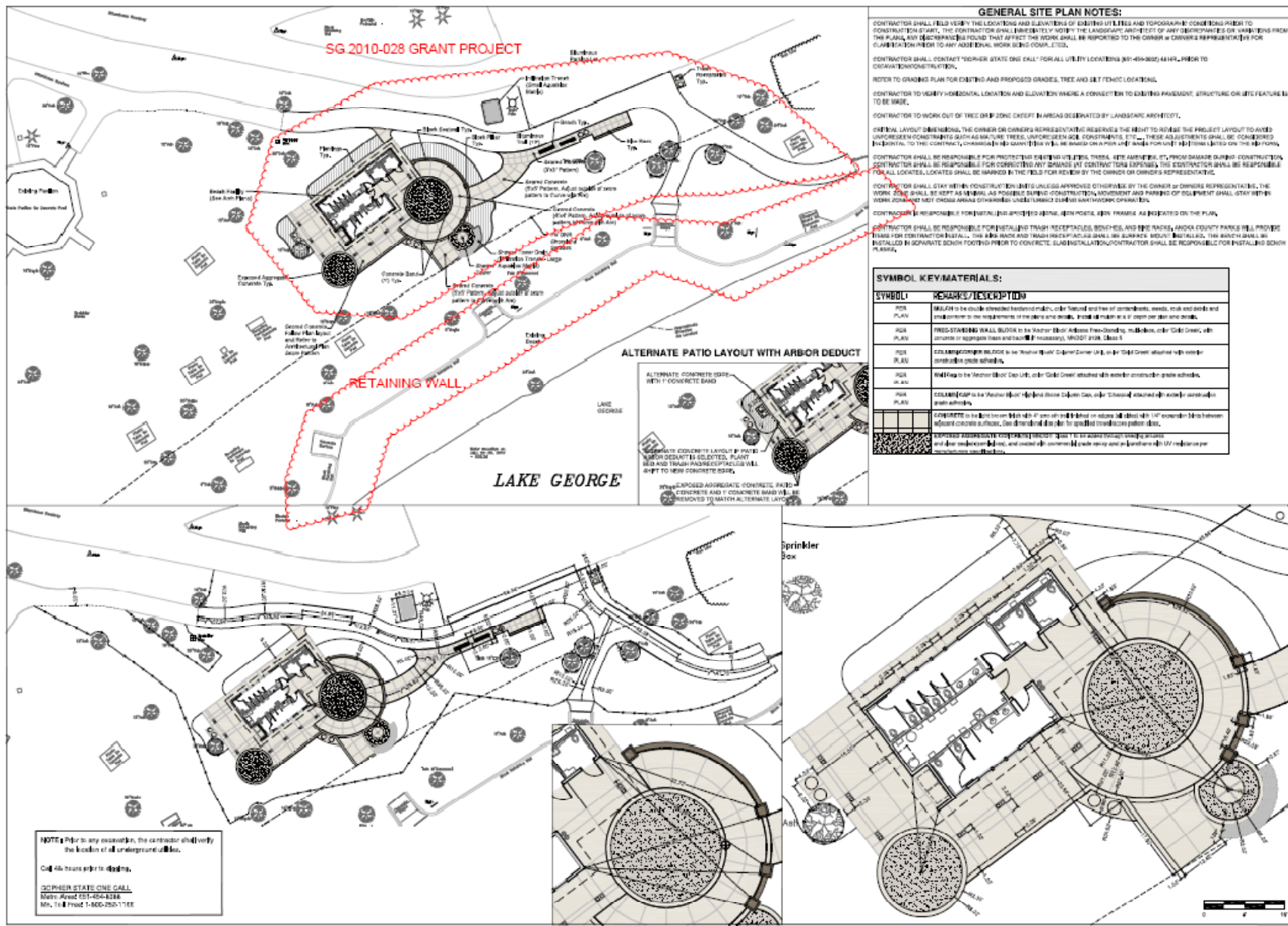
Enclosure(s)

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Fax: 763.755.0230



**GENERAL SITE PLAN NOTES:**

CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES AND TOPOGRAPHY CONDITIONS PRIOR TO CONSTRUCTION START. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE LANDOWNER AND REPORT OF ANY DISCREPANCIES OR VARIATIONS FROM THE PLANS AND DISCREPANCIES THAT AFFECT THE WORK SHALL BE REPORTED TO THE OWNER OR OWNER'S REPRESENTATIVE FOR CLARIFICATION PRIOR TO ANY ADDITIONAL WORK BEING COMPLETED.

CONTRACTOR SHALL CONTACT "OPEN STATE ONE CALL" FOR ALL UTILITY LOCATIONS (801-454-6600) 48 HRS. PRIOR TO COMMENCEMENT OF CONSTRUCTION.

REFER TO GRADING PLAN FOR EXISTING AND PROPOSED GRADES, TREE AND SET BACK LOCATIONS.

CONTRACTOR TO VERIFY HORIZONTAL LOCATION AND ELEVATION WHERE A CONNECTION TO EXISTING PAVEMENT, STRUCTURE OR OTHER FEATURE IS TO BE MADE.

CONTRACTOR TO WORK OUT OF TREE OR B-ZONE EXCEPT IN AREAS DESIGNATED BY LANDSCAPE ARCHITECT.

CONTRACTOR LAYOUT/CONSTRUCTION, THE OWNER OR OWNER'S REPRESENTATIVE RESERVES THE RIGHT TO REEVALUATE THE PROJECT LAYOUT TO AVOID UNDESIRABLE CONSTRAINTS SUCH AS: TREE, UNDESIRABLE SOIL CONSTRAINTS, ETC. THESE ADJUSTMENTS SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT, CHANGES TO THE CONTRACT SHALL BE BASED ON A PER UNIT BASIS FOR UNIT ITEMS LISTED ON THE PLANS.

CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXISTING UTILITIES, TRAILS, SETBACKS, ETC. FROM DAMAGE DURING CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY DAMAGE TO EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL LOCATES, LOCATES SHALL BE MARKED IN THE FIELD FOR REVIEW BY THE OWNER OR OWNER'S REPRESENTATIVE.

CONTRACTOR SHALL STAY WITHIN CONSTRUCTION UNITS UNLESS APPROVED OTHERWISE BY THE OWNER OR OWNER'S REPRESENTATIVE. THE WORK SHALL BE KEPT AS NEAR AS POSSIBLE DURING CONSTRUCTION. MOVEMENT AND PARKING OF EQUIPMENT SHALL STAY WITHIN WORK ZONES AND NOT CROSS WORK ZONES UNLESS APPROVED OTHERWISE BY THE OWNER OR OWNER'S REPRESENTATIVE.

CONTRACTOR IS RESPONSIBLE FOR INSTALLING UNAPPROVED LIGHTS, SIGNPOSTS, SIGN FRAMES AS INDICATED ON THE PLAN.

CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING TRASH RECEPTACLES, BENCHES, AND TREE WALKS, ANOKA COUNTY PARKS SHALL PROVIDE TRASH FOR CONTRACTOR INSTALL. THE BENCH RAILS AND TRASH RECEPTACLES SHALL BE ALUMINUM BENCH RAILS. THE BENCH SHALL BE INSTALLED IN SEPARATE BENCH FOOTING PRIOR TO CONCRETE SLAB INSTALLATION. CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING BENCH PLANKS.

**SYMBOL KEY/MATERIALS:**

SYMBOL	REMARKS/DESCRIPTION
FOR PLAN	GRAVEL TO BE DOUBLE STRATIFIED HORIZONTAL MATRIX, COLOR NATURAL AND FREE OF CONTAMINANTS, WEEDS, ROCK AND SANDS AND MEET OR EXCEED THE REQUIREMENTS OF THE PLAN AND SPEC. FILL ALL MATRIX IN A 4" DEPTH PER PLAN AND SPEC.
FOR PLAN	FRESH-STARTING WALL BLOCKS TO BE VECTOR BLOCK Advanced Fresh-Starting, multi-block color Grid Green, with concrete or aggregate base and finish if necessary. (MS2012018 - Block 1)
FOR PLAN	COLUMBIAN LIGHT BLOCKS TO BE VECTOR BLOCK Advanced Corner Units, color Grid Green, finished with exterior concrete or aggregate base and finish.
FOR PLAN	WALKING TO BE VECTOR BLOCK Cap Units, color Grid Green, finished with exterior concrete or aggregate base and finish.
FOR PLAN	COLUMBIAN TO BE VECTOR BLOCK Advanced Corner Units, color Grid Green, finished with exterior concrete or aggregate base and finish.
CONCRETE	CONCRETE TO BE 3000 PSI COMPRESSIVE STRENGTH, 4" MIN. THICKNESS, 1/2" MAX. SPACING BETWEEN REINFORCING BARS, AND 1/2" MAX. SPACING BETWEEN REINFORCING BARS. CONCRETE SHALL BE PLACED AND FINISHED TO MATCH ALTERNATE LAYOUT.
EXPOSED AGGREGATE CONCRETE	EXPOSED AGGREGATE CONCRETE FINISH TO BE EXPOSED AGGREGATE CONCRETE FINISH TO MATCH ALTERNATE LAYOUT.

**ANOKA COUNTY PARKS**

ANOKA COUNTY PARKS AND RECREATION  
10000 15th Avenue NW  
P.O. Box 10000  
Plymouth, MN 55442

**PROJECT INFORMATION**

Project Name: Lake George Beach Facility Site Improvements  
Project No: 2010-028  
Drawing No: DP 3.0  
Scale: As Shown  
Date: 09/19/2011

**DESIGNER**

DP 3.0

**DATE**

09/19/2011

**SCALE**

AS SHOWN

**PROJECT LOCATION**

LAKE GEORGE BEACH FACILITY SITE IMPROVEMENTS  
ANOKA COUNTY PARKS AND RECREATION  
LAKE GEORGE REGIONAL PARK

**FINAL DEVELOPMENT PLAN**

**DP 3.0**

**SHEET 3 OF 7**

**Attachment 3: Letter from Karen Blaska to Amend Scope of Grant SG-2010-073,  
Anoka County**



Anoka County Parks and Recreation

550 Bunker Lake Boulevard NW, Andover, MN 55304

August 22, 2011

Mr. Arne Stefferud  
Metropolitan Council  
390 Robert St. N.  
St. Paul, MN 55101

Re: Grant # SG-2010-073 – Expanded Scope of Work Request  
Martin Island Linwood Lakes Regional Park (Martin Lake Boat Launch Reconstruction)

Dear Arne:

Anoka County has recently completed the reconstruction of the existing boat launch at Martin Lake within Martin Lake Linwood Lakes Regional Park. With only a few minor expenditures left, Anoka County staff anticipates project expenditures coming in approximately \$20,000 under the budgeted \$183,000 Parks and Trails Legacy grant amount.

For year 2012, Anoka County requested \$400,000 in Parks and Trail Legacy funds for the construction of a boat launch facility at Mississippi West Regional Park. It is my understanding that this grant agreement is currently being processed.

Anoka County would like to request an expanded scope of work for SG 2010-073 (Martin Lake Boat Launch Reconstruction) to include a portion of the boat launch construction at Mississippi West Regional Park. Since the two grant scope of work descriptions are similar and the work is within the regional system, Anoka County believes this request to be valid and well within the scope of the parks and trails legacy program.

I am enclosing a map outlining the two project areas for your reference.

If you have any questions, please feel free to contact me at 763-767-2865 or 612-845-8391, or via e-mail at [karen.blaska@co.anoka.mn.us](mailto:karen.blaska@co.anoka.mn.us).

Thank you and regards,

A handwritten signature in blue ink, appearing to read "Karen Blaska", is written over a faint circular stamp.

Karen Blaska  
Park Planner

Enclosure(s)

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Phone: 763.757.3920

[www.anokacountyparks.com](http://www.anokacountyparks.com)

Fax: 763.755.0230

# Anoka County Regional Parks and Trails System

