


Internal Memorandum

DATE: August 10, 2011
TO: Community Development Committee Members
FROM: Guy Peterson, Director, Community Development Division
SUBJECT: August 15 CDC meeting info item – 2011 CDC Work Plan

Attached is the Community Development Committee work plan adopted in May.

On the 15th, staff will briefly review with the committee progress on the work plan, and discuss any additions or changes the committee might want to make to the plan for the balance of the year.

ADVISORY INFORMATION

Date: August 10, 2011
Subject: Community Development Committee 2011 Work Plan
District(s), Member(s): All
Policy/Legal Reference: Gary Cunningham, Metropolitan Council Member, District 7, Committee Chair
Staff Prepared/Presented: Guy Peterson, Community Development Director (651 602-1418)
Division/Department: Community Development Division

Proposed Action

That the Community Development Committee adopt the Committee's 2011 Work Plan as described in this business item.

Regular Business

Review and take necessary action regarding:

- 2012 Community Development Division annual budget – May, June
- Comprehensive Plan Updates and Comprehensive Plan Amendments - ongoing
- Reports from the Land Use Advisory Committee – as required
- Regional park and trail grant requests - ongoing
- 2011-2016 Parks Capital Improvement Program – April-June
- Parks Master Plan implementation reviews - ongoing
- LCA Annual Fund Distribution Plan - April
- Recommendations for Livable Communities Act grants
 - Tax Base Revitalization Account (TBRA) – June, August, December
 - Livable Communities Demonstration Account (LCDA) – November
 - Local Housing Incentives Account (LHIA) – November
 - Land Acquisition for Affordable New Development (LAAND) – November
- Public Housing Agency Plan including Section 8 Administrative Plan
 - Establish Public Hearing date – May
 - Hold Public Hearing – August
 - Approve Plan - October
- Annual Payment Standards and Utility Allowance Schedule for HRA programs - October
- Recommendations for Section 8 project-based assistance contract awards - December

Policy Decisions

- Revision to LCA Grant Amendment Procedures – April
- Revisions to the Guidelines for Priority Funding for Housing Performance – July-September

Information Presentations

- Review plans for major household, population and employment forecast revisions - May
- Regular reports from Council Research
 - Regional economic conditions – as needed
 - Patterns of housing development – May / June
 - Patterns of commercial development – June / July
 - Changes in Land Use – September
 - Employment change - December
 - Results from American Community Survey – December

Other staff reports

- Metropolitan Livable Communities Fund Report
- Plat Monitoring Report – 2010 - July
- Fiscal Disparities Report - May
- Agricultural Preserves Report - May
- Revisions to the Local Planning Handbook – August / September
- Livable Communities Annual Affordability Limits - May

Outreach to Constituents

- Chair and members contact legislators as needed during legislative session

Community Development Committee 2011 Work Plan

ID	Community Development Committee Action Item	Q2 11			Q3 11			Q4 11			
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1	2012 Community Development Division Budget	▼									
2	Review budget	◆									
3	Approve budget	◆									
4	Revise Guidelines for Priority Funding for Housing Performance	■									
5	Housing & Redevelopment Authority	▼									
6	Public Housing Agency Plan	▼									
7	Establish Public Hearing Date	◆									
8	Hold Public Hearing	◆									
9	Approve Plan	◆									
10	Confirm Annual Payment Standards and Utility Allowance for HRA programs	◆									
11	Recommendations for Section 8 project-based assistance contract awards	◆									
12	Livable Communities	▼									
13	Approve Livable Communities Fund Distribution Plan	◆									
14	Approve Revisions to the LCA Grant Amendment Procedures	◆									
15	Approve Tax Base Revitalization Account grants	◆									
16	Approve Tax Base Revitalization Account grants	◆									
17	Approve Livable Communities Demonstration Account Grants	◆									
18	Approve Local Housing Incentives Account grants	◆									
19	Approve Land Acquisition for Affordable New Development loans (?)	◆									
20	Approve Tax Base Revitalization Account grants	◆									
21	Review Comprehensive Plan Updates and Comprehensive Plan Amendments	■									
22	Parks	▼									
23	Regional Parks and Trail Grant Requests	■									
24	Parks Master Plan Implementation Reviews	■									
25	2011-2016 Parks Capital Improvement Program	▼									
26	Prepare 2011-2016 Parks Capital Improvement Program	■									
27	Approve 2011-2016 Parks Capital Improvement Program	◆									
28	Regional Policy	■									
29	Information Reports from Council Research	■									
30	Other Information Reports	■									

Last updated: April 27, 2011