

#### **Internal Memorandum**

**DATE:** 

August 10, 2011

TO:

Community Development Committee Members

FROM: SUBJECT:

Guy Peterson, Director, Community Development Division August 15 CDC meeting info item – 2011 CDC Work Plan

Attached is the Community Development Committee work plan adopted in May.

On the 15<sup>th</sup>, staff will briefly review with the committee progress on the work plan, and discuss any additions or changes the committee might want to make to the plan for the balance of the year.

#### Information item

# C

# Community Development Committee

Meeting date: August 15, 2011

#### **ADVISORY INFORMATION**

Date: August 10, 2011

Subject: Community Development Committee 2011 Work

Plan

District(s), Member(s): All

Policy/Legal Reference: Gary Cunningham, Metropolitan Council Member,

District 7, Committee Chair

Staff Prepared/Presented: Guy Peterson, Community Development Director

(651 602-1418)

**Division/Department: Community Development Division** 

## **Proposed Action**

That the Community Development Committee adopt the Committee's 2011 Work Plan as described in this business item.

#### **Regular Business**

Review and take necessary action regarding:

- 2012 Community Development Division annual budget May, June
- Comprehensive Plan Updates and Comprehensive Plan Amendments ongoing
- Reports from the Land Use Advisory Committee as required
- Regional park and trail grant requests ongoing
- 2011-2016 Parks Capital Improvement Program April-June
- Parks Master Plan implementation reviews ongoing
- LCA Annual Fund Distribution Plan April
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA) June, August, December
  - Livable Communities Demonstration Account (LCDA) November
  - Local Housing Incentives Account (LHIA) November
  - Land Acquisition for Affordable New Development (LAAND) November
- Public Housing Agency Plan including Section 8 Administrative Plan
  - Establish Public Hearing date May
  - Hold Public Hearing August
  - Approve Plan October
- Annual Payment Standards and Utility Allowance Schedule for HRA programs October
- Recommendations for Section 8 project-based assistance contract awards December

# **Policy Decisions**

- Revision to LCA Grant Amendment Procedures April
- Revisions to the Guidelines for Priority Funding for Housing Performance July-September

#### Information Presentations

- Review plans for major household, population and employment forecast revisions May
- Regular reports from Council Research
  - Regional economic conditions as needed
  - Patterns of housing development May / June
  - Patterns of commercial development June / July
  - Changes in Land Use September
  - Employment change December
  - Results from American Community Survey December

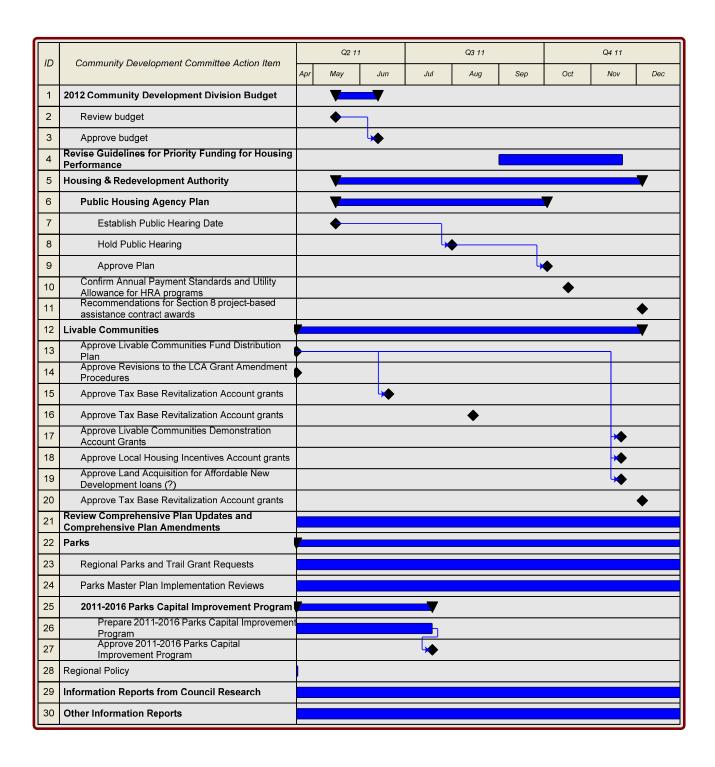
## Other staff reports

- Metropolitan Livable Communities Fund Report
- Plat Monitoring Report 2010 July
- Fiscal Disparities Report May
- Agricultural Preserves Report May
- Revisions to the Local Planning Handbook August / September
- Livable Communities Annual Affordability Limits May

## **Outreach to Constituents**

Chair and members contact legislators as needed during legislative session

# **Community Development Committee 2011 Work Plan**



Last updated: April 27, 2011