

# C Community Development Committee

Business Item

Item: 2009-8

Meeting date: March 16, 2009

## ADVISORY INFORMATION

<b>Date:</b>	March 5, 2009
<b>Subject:</b>	(2009-8) Change in scope for Cleary Lake Regional Park maintenance shop grant SG-2006-132, Three Rivers Park District
<b>District(s), Member(s):</b>	District 4, Craig Peterson, ph. 651-602-1474
<b>Policy/Legal Reference:</b>	MS 473.315
<b>Staff Prepared/Presented:</b>	Arne Stefferud, Planning Analyst—Parks (651-602-1360)
<b>Division/Department:</b>	Community Development/Regional Systems Planning and Growth Strategy, Parks

## Proposed Action

That the Metropolitan Council authorizes a change in the scope of grant SG-2006-132 to construct a 600 square foot maintenance building at Cleary Lake Regional Park and directs Council staff to execute an amendment to the grant agreement that reflects this change in scope.

## Background

On July 12, 2006 the Metropolitan Council approved a grant of \$298,000 to “begin constructing a maintenance facility including a 2,500 sq. ft. building, parking lot, related utilities and design/engineering at Cleary Lake Regional Park”(SG-2006-132). This grant would have funded a first phase of a project that would have cost about \$2 million. To more accurately meet the needs of the park and to stay within the parameters of the grant, the Park District has asked that the scope of the grant be changed to construct a year round maintenance building roughly 600 sq. ft. in size that can provide summer and winter operational support.

## Rationale

Section 6.06 of the grant agreement allows changes in scope of the grant. The proposed change in scope of grant SG-2006-132 to construct a 600 square foot maintenance building at Cleary Lake Regional Park is consistent with the conditions of section 6.06 because;

1. The Park District has notified the Council why a change should be made.
2. The use of the grant to construct a 600 square foot maintenance building at Cleary Lake Regional Park instead of funding a first phase to eventually construct a 2,500 square foot building does not change the Park District’s share of the funded portion of the Metropolitan Council’s 2006-07 Regional Parks CIP. Therefore the change in scope, “gives full regard to legislative determinations” of the Metropolitan Council, “and to the general position that the total grant award ... should ultimately be made available to the Grantee [Three Rivers Park District]”.

## Funding

The 600 sq. foot maintenance building would be financed with the \$298,000 grant.

### **Known Support / Opposition**

On March 3, the Metropolitan Parks and Open Space Commission unanimously approved the recommendation to approve the change in scope of the grant. There is no known opposition to this request.

**METROPOLITAN COUNCIL**  
**390 North Robert Street, St. Paul, MN 55101**  
**Phone (651) 602-1000 TDD (651) 291-0904**

**DATE:** February 18, 2009

**TO:** Metropolitan Parks and Open Space Commission

**FROM:** Arne Stefferud, Planning Analyst-Parks (651) 602-1360

**SUBJECT:** (2009-8) Change in scope for Cleary Lake Regional Park maintenance shop grant SG-2006-132, Three Rivers Park District

## **INTRODUCTION**

On July 12, 2006 the Metropolitan Council approved a grant of \$298,000 to “begin constructing a maintenance facility including a 2,500 sq. ft. building, parking lot, related utilities and design/engineering at Cleary Lake Regional Park”(SG-2006-132). This grant would have funded a first phase of a project that would have cost about \$2 million. To more accurately meet the needs of the park and to stay within the parameters of the grant, the Park District has asked that the scope of the grant be changed to construct a year round maintenance building roughly 600 sq. ft. in size that can provide summer and winter operational support. (See **Attachment 1**, letter from Boe Carlson, Three Rivers Park District).

This memorandum contains a review of this request under applicable terms of the grant agreement and recommends changing the scope of the grant.

## **AUTHORITY TO REVIEW**

Minnesota Statute Section 473.315 authorizes the “Metropolitan Council with the advice of the Metropolitan Parks and Open Space Commission to make grants from any funds available to it for recreation open space purposes to any municipality, park district or county located wholly or partially within the metropolitan area to cover the cost, or any portion of the cost, of acquiring or developing regional recreation open space in accordance with the [*Regional Recreation Open Space*] Policy Plan”.

## **ANALYSIS**

Grant SG-2006-132 was part of the Metropolitan Council’s 2006-07 Regional Parks Capital Improvement Program (CIP) that was funded with \$7 million of State bond appropriations and \$4,667,000 of matching Metropolitan Council bonds.

In order to consider this request for a change in scope of the grant, Section 6.06 of the grant agreement states:

**6.06 Changes in the Development Project.** If the Grantee [Three Rivers Park District], for any reason, determines that the Development Project or any portion of it should not be undertaken, or that there should be a change in the scope or costs of the Development Project or any portion of it, the Grantee shall submit to the Council’s Regional Administrator a statement describing the situation and giving the reasons for the Grantee’s determination. The Grantee may, simultaneously with the submission of the statement or within a reasonable time thereafter, recommend alternative projects, activities, uses, expenditures, or allocations of grant funds. ...

If the Regional Administrator determines that the Grantee's recommendations may not be immediately approved according to criteria established by the Council, the Grantee and the Council may execute a written amendment to this agreement only as provided in paragraph 6.07 of this article, following appropriate authorization by the Council and the Grantee.

... In determining whether to approve the Grantee's recommendations, the Council shall give full regard to legislative determinations concerning development funding and to the general position that the total grant award herein should ultimately be made available to the Grantee for development.

The proposed change in scope of grant SG-2006-132 to construct a 600 square foot maintenance building at Cleary Lake Regional Park is consistent with the conditions of section 6.06 because;

3. The Park District has notified the Council why a change should be made in **Attachment 1**.
4. The use of the grant to construct a 600 square foot maintenance building at Cleary Lake Regional Park instead of funding a first phase to eventually construct a 2,500 square foot building does not change the Park District's share of the funded portion of the Metropolitan Council's 2006-07 Regional Parks CIP. Therefore the change in scope, "gives full regard to legislative determinations" of the Metropolitan Council, "and to the general position that the total grant award ... should ultimately be made available to the Grantee [Three Rivers Park District]".

## **CONCLUSION**

The proposed change in scope of grant SG-2006-132 to construct a 600 square foot maintenance building at Cleary Lake Regional Park is consistent with the conditions in section 6.06 of the grant agreement.

## **RECOMMENDATION**

That the Metropolitan Council authorizes a change in the scope of grant SG-2006-132 to construct a 600 square foot maintenance building at Cleary Lake Regional Park and directs Council staff to execute an amendment to the grant agreement that reflects this change in scope.

**Attachment 1: Letter from Boe Carlson, Three Rivers Park District**



February 17, 2009

Three Rivers  
Park District  
Board of  
Commissioners

Mr. Arne Stefferud  
Metropolitan Council  
390 North Robert Street  
Saint Paul, Minnesota 55101

Sara Wyatt  
District 1

Re: SG 2006-132 Amendment  
Cleary Lake Regional Park

Marilynn Corcoran,  
Vice Chair  
District 2

Dear Mr. Stefferud,

The Park District would like to request an amendment to the grant SG 2006-132 to more accurately reflect work that will be done at that park location.

Mark Haggerty  
District 3

The original grant provided for the construction of a 2,500 square foot maintenance building at Cleary Lake Regional Park. In order to more accurately meet the needs of the park and to stay within the parameters of the grant, the Park District requests amending Exhibit A.


Dale Woodbeck  
District 4

The new project would be the construction of a year round maintenance building roughly 600 square feet in size that can provide summer and winter operational support. This building will be comprised of mostly shop space and some additional staff space.

Rosemary Franzese  
District 5

The Park Districts appreciates your consideration of this matter and the consideration of the Parks and Open Space Commission at the March meeting. Please feel free to contact me at 763.559.6761 if you have any questions.

Larry Blackstad, Chair  
Appointed

Sincerely,  
  
Boe Carlson  
Associate Superintendent  
Division of Administration

Joan Peters,  
Appointed

C: Cris Gears, Superintendent  
Don DeVeau, Director of Planning & Development  
Howard Koolick, Director of Finance

Cris Gears  
Superintendent

BRC/jjs

Administrative Center, 3000 Xenium Lane North, Plymouth, MN 55441-1299  
Information 763.559.9000 • TTY 763.559.6719 • Fax 763.559.3287 • [www.ThreeRiversParkDistrict.org](http://www.ThreeRiversParkDistrict.org)