

**METROPOLITAN COUNCIL**  
390 Robert Street North, St. Paul, MN 55101

**LIVABLE COMMUNITIES ADVISORY COMMITTEE**  
**SUMMARY NOTES**  
September 25, 2008

**Committee Members Present:** Chair Ruth Grendahl, James Barton, Gina Bonsignore, Don Jensen, Peggy Lucas, Dan Marckel, Lance Neckar, Doug Snyder, Blair Tremere, Charleen Zimmer

**Absent:** Gary Fields, Glen Hardin, Janet Jeremiah

**Others Present:** Staff: Joanne Barron, Paul Burns, Deb Jensen, Karen Lyons, Linda Milashius, Guy Peterson

**Call to Order**

The meeting was called to order by Chair Ruth Grendahl at 9:05 a.m.

**Conflict of Interest**

Chair Grendahl asked committee members to orally declare their conflicts of interest, as required by committee bylaws. She asked if any member needed clarification on conflict of interest issues. Conflicts were stated, as recorded in the table below. Members who had not done so at the Sept 11 meeting completed and gave their signed conflict of interest forms to staff. Grendahl noted that the three absent members will need to declare any conflicts at a future meeting.

Committee Member Name	2008 Signed Conflict of Interest Forms Received to Date	Conflict of Interest Declarations Stated For 2008 Projects Listed (or no conflicts where noted) at the Sept. 25 meeting
<b>Barton, James</b>	Yes	No conflicts of interest to declare
<b>Bonsignore, Gina</b>	Yes	C.2 The Landing, Chaska C.3 Forest Oak Apartments, Forest Lake
<b>Fields, Gary</b>	Yes	Absent
<b>Grendahl, Ruth</b>	Yes	B.2 Cobblestone Senior Housing, Apple Valley
<b>Hardin, Glen</b>	Yes	Absent

Committee Member Name	2008 Signed Conflict of Interest Forms Received to Date	Conflict of Interest Declarations Stated For 2008 Projects Listed (or no conflicts where noted) at the Sept. 25 meeting
<b>Jensen, Donald</b>	Yes	No conflicts of interest to declare
<b>Jeremiah, Janet</b>	Yes	Absent
<b>Lucas, Peggy</b>	Yes	A.5 Salem Redevelopment, Minneapolis
<b>Marckel, Dan</b>	Yes	No conflicts of interest to declare
<b>Neckar, Lance</b>	Yes	No conflicts of interest to declare
<b>Snyder, Douglas</b>	Yes	A.1 Bystrom Brothers/Franklin Station Redevelopment, Minneapolis A.3 Jackson Street NE Artist Affordable Housing, Minneapolis A.5 Salem Redevelopment, Minneapolis
<b>Tremere, Blair</b>	Yes	No conflicts of interest to declare
<b>Zimmer, Charleen</b>	Yes	No conflicts of interest to declare

## Review of Applications

The committee discussed all of the 14 funding proposals in alphabetical order in their A-B-C groups. Dan Marckel showed Google Earth maps of all of the projects (Marckel will send the Google Earth map file to staff for distribution to committee members). Joanne Barron used the document viewer to display land use maps and graphics that were included with the applications. Linda Milashius recorded members' comments and questions as each project was discussed on a computer. She distributed copies of the comments and questions to members at the end of the meeting. Staff asked committee members to send any additional questions to them by end of the day on Monday, Sept 29.

## Preparation for October 2 Question and Answer Meeting

Barron said the schedule for applicants' Q&A sessions has been arranged, since it had been decided at the Sept 11 meeting to invite all applicants for Q&A. As in past years, each Q&A session will be 10 minutes in length, with 5 minutes between sessions. The meeting will run a little longer than usual, 9 am - 1:30 pm, to accommodate sessions for all 14 proposals. Staff will send the Committee's questions recorded today to applicants early next week, along with any additional questions received by the end of the day on Monday, Sept 29. Applicants will be asked to be prepared to respond to the questions orally.

## **Minnesota Sustainable Building Guidelines**

The committee continued discussion of this item from the last meeting. Marckel suggested that this year be a learning year for the Committee as they look at how the Sustainable Building Guidelines apply to projects or are included in projects, and discuss it again after the Committee's recommendations are completed. Grendahl suggested that the Committee's usual wrap-up meeting be a little longer to add discussion of this item. Marckel suggested there may be new questions to add to next year's application. Gina Bonsignore said that new questions should replace, not add to the existing questions, stating a desire not to make the application more complicated.

Lance Neckar suggested that he and a few other interested members could focus on this part of the evaluation for the projects under review, looking project by project to see which parts of the Guidelines apply. Marckel reported that Doug Snyder (who had left the meeting) is interested in doing this.

### **Other Business**

No other business.

### **Adjourn**

The next LCAC meeting is scheduled for Thursday, October 2, 2008, 9:00 am – 1:30 pm, Metropolitan Council, Room LLA. The agenda is questions and answers with applicants.

The meeting was adjourned at 11:55 a.m.