

METROPOLITAN COUNCIL
390 North Robert Street, St. Paul, Minnesota 55101

QUARTERLY MEETING OF THE AUDIT COMMITTEE
Wednesday, February 9, 2011

Committee Members Present Lynette Wittsack ,Chair; Gene VanOverbeke; Sherry Broecker; Chuck Denninger;
Matt Smith

CALL TO ORDER

A quorum being present, Committee Chair Lynette Wittsack called the quarterly meeting of the Council's Audit Committee to order at 12:03 p.m. on Wednesday, February 9, 2011.

APPROVAL OF AGENDA AND MINUTES

It was moved by Sherry Broecker, seconded by Matt Smith to amend the agenda. **The motion carried.**

It was moved by Chuck Denninger, seconded by Sherry Broecker to approve the minutes of the October 27, 2010 quarterly meeting of the Audit Committee. **The motion carried.**

OTHER BUSINESS

1. 2011-A01 State Auditor's Audit Entrance Conference
MN State Auditor, Randy Vogt explained the process and scope of the audit for YE 2010 Financial Systems of the Metropolitan Council.

BUSINESS

1. 2011-A02 Risk Assessment and Preliminary Audit Plan for 2011
Acting CFO, Mary Bogie presented the risk assessment and preliminary audit plan for 2011 to the Audit Committee. It was moved by Gene VanOverbeke, seconded by Sherry Broecker to accept the risk assessment and preliminary audit plan for 2011. **The motion carried.**
2. 2011-A05 Metro Transit Snow Removal Contract
Audit Team Leader, Robert Lundberg gave a presentation of the report to the Audit Committee. Director of Facilities and Maintenance, Tom Thorstenson answered questions about the report. It was moved by Matt Smith, seconded by Gene VanOverbeke to accept the report. **The motion carried.**
3. 2011-A04 Contracting for Information Services
Acting Director, Arleen Schilling presented the report to the Audit Committee. Dave Hinrichs, CIO, helped answer questions the Committee had about the report. It was moved by Chuck Denninger, seconded by Sherry Broecker to accept the report. **The motion carried.**
4. 2011-A06 HRA Cost Benefit Analysis Conversion
Audit Team Leader, Brian Hanninen gave a presentation of the report to the Audit Committee. HRA Manager, Terri Smith answered questions about the program as it relates to the report. It was moved by Sherry Broecker, seconded by Matt Smith to accept the report. **The motion carried.**
5. 2011-A04 Payroll Direct Deposit
Brian Hanninen, Audit Team Lead presented the report to the Audit Committee. It was moved by Matt Smith, seconded by Chuck Denninger to accept the report. **The motion carried.**

INFORMATION

1. This is the last Audit Committee meeting for Matt Smith.
2. The next Audit Committee meeting is scheduled for Wednesday, April 27, 2011.
3. Auditor II, Timothy Dykstal was recognized for receiving his CIA certification.
4. Kelly Anderson was introduced as Program Evaluation & Audit's newest intern.

ADJOURNMENT

Business completed, the meeting adjourned at 1:47 p.m.

Respectfully submitted,

Mary Weems
Recording Secretary