

METROPOLITAN COUNCIL
390 North Robert Street, St. Paul, Minnesota 55101

QUARTERLY MEETING OF THE AUDIT COMMITTEE

Wednesday, January 14, 2009

Committee Members Present Lynette Wittsack, Chair; Gene VanOverbeke, Chuck Denninger, Dan Wolter, Sherry Broecker, Matt Smith

CALL TO ORDER

A quorum being present, Committee Chair Lynette Wittsack called the quarterly meeting of the Council's Audit Committee to order at 12:00 p.m. on Wednesday, January 14, 2009.

APPROVAL OF AGENDA AND MINUTES

It was moved by Dan Wolter, seconded by Sherry Broecker to approve the agenda. **The motion carried.**

It was moved by Chuck Denninger, seconded by Sherry Broecker to approve the minutes of the September 24, 2008 quarterly meeting of the Audit Committee. **The motion carried.**

INFORMATION

2008-A18 Year End Review for FY 2008

Katie Shea, Director of Program Evaluation and Audit presented the year end review to the Committee.

BUSINESS

2008-A19 Risk Assessment and Audit Plan for 2009

The risk assessment and audit plan for 2009 was presented to the Committee by Katie Shea. It was moved by Sherry Broecker, seconded by Gene VanOverbeke to accept the risk assessment and audit plan for 2009. **The motion carried.**

2008-A14 Family Affordable Housing Program

Audit Team Leader, Arleen Schilling gave a presentation of the audit report to the Committee. Terri Smith, Supervisor of Programs Operation, answered questions about the program's payment procedures, and the maintenance contract selection process. It was agreed that the Committee will monitor the issues surrounding the maintenance contract that is currently in place and the Committee asked specifically that that we re-audit Kingwood for the September Audit Committee meeting to see what steps have been taken and if any issues remain. Given that, it was moved by Chuck Denninger, seconded by Sherry Broecker to accept the report. **The motion carried.**

2008-A15 Environmental Services – Construction Contracts Review

Bob Lundberg, Audit Team Leader, gave a presentation of the report to the Committee. It was moved by Gene VanOverbeke, seconded by Matt Smith to accept the report. **The motion carried.**

2008-A16 Central Corridor Light Rail Transit – Document Management

Auditor II, Tim Dykstal gave a presentation of the report to the Committee. It was moved by Sherry Broecker, seconded by Chuck Denninger to accept the report. **The motion carried.**

2008-A17 FTA Procurement Systems Review

The Federal Transit Administration completed a review of the Council's procurement system. Katie Shea gave a presentation of the report the Council received from the FTA to the Committee. It was moved by Dan Wolter, seconded by Gene VanOverbeke to accept the report. **The motion carried.**

ADJOURNMENT

Business completed, the meeting adjourned at 1:51 p.m.

Respectfully submitted,
Mary New
Recording Secretary