

**METROPOLITAN COUNCIL**  
390 North Robert Street, St. Paul, Minnesota 55101

**QUARTERLY MEETING OF THE AUDIT COMMITTEE**  
Monday, June 4, 2007

Committee Members Present     Chair Lynette Wittsack, Russ Susag, Gene VanOverbeke, Chuck Denninger

**CALL TO ORDER**

A quorum being present, Committee Chair Lynette Wittsack called the quarterly meeting of the Council's Audit Committee to order at 10:00 a.m. on Monday, June 4, 2007.

**APPROVAL OF AGENDA AND MINUTES**

It was moved by Chuck Denninger, seconded by Russ Susag to approve the agenda. **The motion carried.**

It was moved by Russ Susag, seconded by Gene VanOverbeke to approve the minutes of the January 24, 2007 quarterly meeting of the Audit Committee. **The motion carried.**

**INFORMATION**

Director's Report

Director Katie Shea, gave a brief report to the Audit Committee that centered on the activities of the audit team in relation to the 2007 Audit Plan.

**BUSINESS – ACTION ITEMS**

2007-A07 Metro Transit Police Department Property Room Inventory

Arleen Schilling, Audit Team Leader gave a presentation of the report to the Audit Committee. It was moved by Russ Susag and seconded by Chuck Denninger to approve the report. **The motion carried.**

2007-A08 Metro Transit Physical Inventories Review

Bob Lundberg, Audit Team Leader gave a presentation of the report to the Audit Committee. Willie Taylor, Manager of Transit Stores was on hand to help answer questions regarding Management Responses to recommendations listed in the report.

It was noted that a follow-up review will be included in the Audit Plan for 2008. It was moved by Chuck Denninger, seconded by Russ Susag to approve the report. **The motion carried.**

2007-A09 Hiawatha Light Rail Ridership Reporting and Fare Compliance

Three auditors gave their presentation of the report to the Audit Committee. Bob Lundberg talked about Ridership Reporting, Senior Auditor, Celina Davidson explained the statistics used to gather and analyze data for the audit, while Arleen Schilling talked about Fare Enforcement.

It was moved by Chuck Denninger, seconded by Russ Susag to approve the report. **The motion carried.**

**OTHER BUSINESS**

Scheduling of Quarterly Audit Committee Meetings

Madam Chair Lynette Wittsack adjourned the meeting at 11:59 a.m.

Respectfully submitted,  
Mary New, Recording Secretary