

T Transportation Committee

Meeting date: September 26, 2011

Metropolitan Council Meeting: October 12, 2011

ADVISORY INFORMATION

Date: September 21, 2011
Subject: 2012 Unified Planning Work Program (UPWP), Authorization to File Grant Application
District(s), Member(s): All
Policy/Legal Reference: SAFETEA-LU
Staff Prepared/Presented: Arlene McCarthy, Director MTS, 651-602-1754
Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058
Connie Kozlak, Mgr. Systems Planning, 651-602-1720
Elaine Koutsoukos, Senior Planner MTS, 651-602-1717
Division/Department: Metropolitan Transportation Services (MTS)

Proposed Action

That the Metropolitan Council:

- Adopt the proposed 2012 Unified Planning Work Program (UPWP) with a budget of \$6,591,752.
- Adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21st Century – A Legacy for Users.
- Authorize the Regional Administrator to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

Background

The UPWP is the federal program through which Metropolitan Planning Organizations (MPOs) receive federal funds to conduct transportation and land use planning activities and includes work proposed by the Metropolitan Council, the Minnesota Department of Transportation (MnDOT), the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC). There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2012 UPWP with an overall budget of \$6,591,752 (attached).

Rationale

The main purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.

Funding

The proposed UPWP is based on the assumption that \$3,600,000 will be available in 2012 from the Federal Highway Administration and the Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council reserves the right to reconsider the work program. The local match is \$1,060,752 with the Metropolitan Council providing \$957,993 and MAC providing \$102,759. MnDOT State Research Program funds in the amount of \$1,931,000 are included for the Travel Behavior Inventory.

Known Support / Opposition

The 2012 UPWP was reviewed by the Technical Advisory Committee and approved by the Transportation Advisory Board on September 21, 2011 (Action item attached). There is no known opposition.

METROPOLITAN COUNCIL
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2011-28

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION,
FOR A CONSOLIDATED PLANNING GRANT UNDER THE
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT
FOR THE 21ST CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2012 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to file an application with the Minnesota Department of Transportation, on behalf of the Metropolitan Council, for a consolidated planning grant to aid in financing the Council's 2012 transportation work program;
2. THAT the Metropolitan Council enter into an agreement with the State of Minnesota, Department of Transportation, for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds;
3. THAT the Regional Administrator is hereby authorized to execute the State of Minnesota, Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Minnesota Department of Transportation or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this _____ day of _____, 2011.

Susan Haigh, Chair

Laurie Nistl, Recording Secretary

2012 Unified Planning Work Program Budget
Metropolitan Council – Metropolitan Transportation Services

	Staff Weeks 2012	Salary Cost	Consultant Cost	Overhead & Expenses	Total Cost	UPWP Federal	Local Met C	Local MAC	Mn/DOT SRP	Total
Planning Program Support & Admin	263	\$542,496	\$100,000	\$552,308	\$1,194,803	\$955,843	\$238,961			\$1,194,803
TIP Development & Management	53	\$86,484		\$41,904	\$128,388	\$102,711	\$25,678			\$128,388
Comprehensive & Land Transp PI	623	\$1,013,408	\$700,444	\$454,218	\$2,168,070	\$1,734,456	\$433,614			\$2,168,070
Research & Travel	129	\$212,957	\$2,204,077	\$103,185	\$2,520,218	\$471,375	\$117,844		\$1,931,000	\$2,520,218
Forecasting Operations and Management	70	\$131,031	\$225,000	\$63,489	\$419,520	\$335,616	\$83,904			\$419,520
Federally Funded	1,138	\$1,986,375	\$3,229,521	\$1,215,103	\$6,431,000	\$3,600,000	\$900,000	\$0	\$1,931,000	\$6,431,000
Aviation Transportation Planning	58	\$108,285		\$52,468	\$160,752		\$57,993	\$102,759		\$160,752
Locally Funded	58	\$108,285	\$0	\$52,468	\$160,752	\$0	\$57,993	\$102,759	\$0	\$160,752
Total	1,196	\$2,094,660	\$3,229,521	\$1,267,571	\$6,591,752	\$3,600,000	\$957,993	\$102,759	\$1,931,000	\$6,591,752

Transportation Advisory Board

of the Metropolitan Council of the Twin Cities

Bill Hargis
Chair

September 22, 2011

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Anoka County

Randy Maluchnik
Carver County

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Hennepin County

Tony Bennett
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Susan Haigh, Chair
Metropolitan Council
390 Robert Street No.
St. Paul, MN 55101

Ms. Haigh,

On September 21, 2011, the Transportation Advisory Board voted to recommend adoption of the 2012 Unified Planning Work Program to the Metropolitan Council.

The TAB forwards the TIP amendment action to the Metropolitan Council along with additional information described in TAB action transmittal 2011-59.

Municipal Officials

Dick Swanson
Blaine City Council

Bethany Tjornhom
Chanhassen City Council

Julia Whalen
Champlin City Council

James Hovland
Mayor of Edina

Becky Petryk
Hugo City Council

Will Rossbach
Mayor of Maplewood

Robert Lillgren
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Steven Gallagher
Newport City Council

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St. Louis Park City Council

Russ Stark
St. Paul City Council

Sincerely,



for Bill Hargis,
Acting Chair

Citizen Members - Precinct

Andrew Reinhardt - A
Thomas Heffelfinger - B

James Meyers - C
Kenya McKnight - D

Ashraf Siddiqui - E
Bill Hargis - F

Margaret Donahoe - G
Karl Drotning - H

Agency Representatives

Adam Duininck
Metropolitan Council

Scott McBride
Minnesota DOT

Lisa Peilen
M.A.C.

David Thornton
M.P.C.A.

Modal Representatives

Richard Mussell
Transit

David Van Hattum
Transit

Ron Have
Freight

David Gepner
Non-motorized

Transportation Advisory Board
of the Metropolitan Council of the Twin Cities

ACTION TRANSMITTAL

No. 2011-59

DATE: September 22, 2011
TO: Metropolitan Council
FROM: Transportation Advisory Board
SUBJECT: 2012 Unified Planning Work Program

MOTION: The TAB recommended adoption of the 2012 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area to the Metropolitan Council.

BACKGROUND AND PURPOSE OF ACTION: The Unified Planning Work Program (UPWP) includes activities required by federal regulation that address planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for transportation planning activities of many participants. Participants in the UPWP include the Metropolitan Council, the Minnesota Department of Transportation, Minnesota Pollution Control Agency, and the Metropolitan Airports Commission.

Many of the tasks are required by state or federal law and are ongoing, including the TAC/TAB committee process and corridor studies, or they repeat on an annual or biennial cycle, such as the preparation of the TIP and the regional solicitation.

Projects with Metropolitan Council participation are detailed with staff hours and consultant costs that detail how the \$3.6 million of federal planning money will be spent, along with a 20 percent local match.

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Planning Committee	Review & Recommend	August 11, 2011
Technical Advisory Committee	Review & Recommend	September 7, 2011
TAB Policy Committee	Review & Recommend	September 21, 2011
Transportation Advisory Board	Review & Recommend	September 21, 2011
Metropolitan Council Transportation Committee	Review & Recommend	
Metropolitan Council	Review & Adopt	