

# T Transportation Committee

Meeting date: July 26, 2010

Council meeting: July 28, 2010

## ADVISORY INFORMATION

<b>Date:</b>	<b>July 21, 2010</b>
<b>Subject:</b>	<b>Authorization to Award Contract for East Metro, West Metro, &amp; Hopkins Area Transit Service</b>
<b>District(s), Member(s):</b>	<b>All</b>
<b>Policy/Legal Reference:</b>	<b>Council policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000</b>
<b>Staff Prepared/Presented:</b>	<b>Arlene McCarthy, Director MTS (651) 602-1754 Chris Gran, Director Metro Transit Purchasing (612) 349-5060 Gerri Sutton, Asst. Director Contracted Transit Services (651)602-1672 John Harper, Supervisor Contracted Transit Services (651) 602-1744 Bruce Dreier, Project Administrator (651) 602-1708</b>
<b>Division/Department:</b>	<b>Metropolitan Transportation Services (MTS)</b>

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a five year contract with First Transit, Inc. to provide regular route express and local transit service in the East Metro, West Metro, and Hopkins areas of the twin cities transit system beginning in October 2010 in an amount not to exceed \$16,071,328.

### Background

This contract package includes both rush-hour express and all day small bus services. Rush hour service includes two routes operating between Woodbury and downtown St. Paul and two routes operating between the western suburbs and downtown Minneapolis. Local bus service operates in Hopkins, St. Louis Park, Minnetonka, Brooklyn Park, Brooklyn Center, Robbinsdale, Crystal, and New Hope.

### Rationale

Requests for proposals were publicly solicited and all known transit operators were directly invited to participate. The opportunity to participate in this Request for Proposals was also posted on the Council's website. Three proposals were received and evaluated by a five-member evaluation panel consisting of staff from Metropolitan Transportation Services, Metro Transit Service Development, and Plymouth Metro Link. The panel evaluated the proposals on the following criteria: overall transit experience; extent of experience with similar services; driver training and selection; management, administrative, financial, and technical capabilities; vehicle maintenance practices; reporting capabilities; compliance with RFP requirements; and cost.

The evaluation panel evaluated and ranked all technical proposals. The panel then evaluated the cost proposals.

The results of the evaluation are as follows:

<b>Proposing Firm</b>	<b>Weighted Total 5-Year Cost</b>
First Transit Inc.	\$ 13,592,906
Lorenz Bus, Inc	\$ 13,747,231
MV Transportation	\$ 17,821,401

\* Proposers provide rates for 3 potential service levels.  
Rate 2= Base hours plus or minus 10% receives an evaluation weighting of 70%  
Rate 1= Base hours minus >10% receives an evaluation weighting of 20%  
Rate 3= Base hours plus <10%to 20% receives an evaluation weighting of 10%

The Evaluation Panel concluded that the proposal submitted by First Transit, Inc. with a Very Good technical ranking and lowest proposed cost is the most advantageous to the Council.

The requested not to exceed amount of \$16,071,328 allows for a 20% increase in service hours compared to the base scope of work valued at \$13,475,324. The base hours with a plus/minus service level pricing structure allows the Council to adjust service hours, both up and down, during the five year contract term using competitively procured rates.

**Funding**

Funding for this service is budgeted in the annual operating budget.

**Known Support/Opposition**

No known opposition to this action is known.