

# Transportation Committee

**Business Item**

Item: 2009-78

**Meeting date: February 23 , 2009**

**Council Meeting March 11, 2009**

## ADVISORY INFORMATION

<b>Date:</b>	February 12, 2009
<b>Subject:</b>	Amendment to Contract 04P002 with Laidlaw Transit Services
<b>District(s), Member(s):</b>	2 – Pistilli, 6 –Leppik, 11 –Hilker, 12 – Broeker,13 – Aguilar
<b>Policy/Legal Reference:</b>	Council Policy 3-3 Expenditures
<b>Staff Prepared/Presented:</b>	Arlene McCarthy, Director of MTS (651)602-1217 Gerri Sutton, Asst. Dir. Of Contract Services (651)602-1672 John Harper, Supr. of Contract Transit Services (651)602-1744 Bruce Dreier, Project Administrator (651)602-1708
<b>Division/Department:</b>	Metropolitan Transportation Services

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to amend contract number 04P002, with Laidlaw Transit Services, to increase the contract amount by \$1,479,934 for a new total contract amount not to exceed \$5,260,690.

### Background

Under this contract, Laidlaw Transit Services provides regular route transit service in St. Paul, Woodbury, Robbinsdale, Crystal, New Hope, Brooklyn Center, and Brooklyn Park. Currently, two east metro express routes and three west metro local routes are provided by this contract.

When this contract was initially competitively procured in 2005, the scope of work included local and express route services operating in the Woodbury, Maplewood, and St. Paul. In September 2005, as the result of region-wide service reductions and restructuring, local routes operating in Woodbury were eliminated and west metro local routes were added to this contract. The net effect of these changes to the contractor was additional revenue hours. In addition, two trips were added to Woodbury express service to mitigate passenger overloads in late 2007.

### Rationale

When the contract commenced in May 2005, the contract maximum value was established at an amount necessary to cover service as specified in the RFP scope of work. Since its inception, this contract has undergone a number of service level changes, as outlined above, which have resulted in increased service hours. Due to the multi-year duration of the contract and the potential for additional service changes to offset these increases, staff did not request additional contract authorization. In a recent analysis of the available contract balance, staff has determined that an increase to the maximum contract amount is now necessary. Because this amendment exceeds 10 percent of the original contract value, the action is considered sole source.

### Funding

Funding for this service was approved in the Metropolitan Council's 2009 Unified Operating Budget, so there is no budget impact.

### Known Support / Opposition

There is no known opposition.